



February 21, 2014

To: All Appraisers

RE: Change Notice #2 Invitation to Qualify (ITQ) 357I01, "Appraisal Services"

CHANGE NOTICE NO. 2

The Department issues Change Notice #2 to modify ITQ Contract #357I01 in accordance with Exhibit A – Terms and Conditions, Paragraph 6 – *Changes to the Contract*, Part (a) Changes not related to scope.

Any procurement (i.e., Purchase Order) that has already been awarded as a result of a Request for Quotes (RFQ) is not impacted by Change Notice #2.

You are not required to take any action in response to this notice. However, as of February 21, 2014 ITQ Contract #357I01 is hereby amended by the one (1) modification stated below and all RFQs and purchase orders issued on or after February 21, 2014 will be subject to those modified terms and conditions.

1. The ITQ Contract Administrator has been changed from Andrew Cogley Sr. to David J. Weaver. Mr. Weaver's contact information is as follows:

Email: djweaver@pa.gov

Office: 717-705-4665

Fax: 717-783-7971

All other terms and conditions of ITQ #357I01 remain in full force and effect and are not affected by this Change Notice No. 2.

A handwritten signature in black ink that reads "David J. Weaver". The signature is written in a cursive style.

David J. Weaver
ITQ Administrator
Bureau of Office Services